TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting
Date: November 4, 2026
Time: 6:00pm
Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 10/21/26
5. Public input
6. Committee Reports
7. Payment of bills
    a. LGUD#1 bills
    b. Town bills
8. Administrator Report
9. Operator Licenses
10. Correspondence
11. Future meeting(s)
12. Adjourn

All agenda items will include discussion and possible action.
**Report items will not be discussed or voted on.*
Deviation from listed order may occur.
Audience members must ask for permission, during "Public input," to speak on agenda items.

_____
Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT

(subject to change until final approval by the Committee)

Town of Liberty Grove

Minutes of the Town Board meeting on October 21, 2026

(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 10/7/26
5. Public input
6. Committee Reports
7. Utility District#1
    a. Payment of bills
    b. Treasurer's Report
8. Payment of Town bills
9. Town Treasurer's Report
10. Consider approval of select Town roads use by Top O' the Thumb Snowmobile Club
11. Consider passing a resolution in support of DC Trails Strategic Trails Plan
12. Finance Committee Recommendation for 2027 Budget
13. Discuss the recent request asking the Town to adopt Rowley's Bay Court after it's constructed
14. 2027 Health Insurance Plans for Full-Time Employees
15. Operator Licenses
16. Correspondence
17. Future meeting(s)
18. Adjourn

Chairman Nancy Goss called the meeting to order at 6:00pm. Supervisors Sylvann Welcome, Janet Johnson, Cathy Ward and Dan Watts were present along with Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and three members of the public.

Ward moved, Goss seconded to approve the Agenda as posted. **Carried 5 – 0**

Johnson moved, Welcome seconded to approve the 10/7/26 minutes after a typo correction. **Carried 5 – 0**

Public input: none

Committee Reports: Ward reported that the Parks & Property Committee have been working on finding a solution to excess boat & trailer parking on the Mariner Park lawn, and the Plan Commission continues their work on a Design, Aesthetic & Site Plan Review Ordinance. Welcome reported that the Community Development Committee continues work on an attainable housing project on the former Val-A. Goss reported that the County Land Use Services Department has added new staff.

Ward moved, Goss seconded to pay the Liberty Grove Utility District #1 bills totaling $613.29. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following **Utility District #1** account balances as of September 30, 2026:

Checking Account		$ 57,256.83
Savings Account		$ 212,899.79
Restricted Savings		$ 132,703.09
CD		$ 174,550.33
	TOTAL	$ 577,410.04

Goss moved, Ward seconded to approve the Utility District#1 Treasurer's Report as presented. **Carried 5 – 0**

Johnson moved, Ward seconded to pay the Town bills totaling $23,141.29. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of September 30, 2026:

Municipal Checking		$ 2,124,013.58
Money Market Account		$ 1,191,722.69
General Checking		$ 274,303.94
Utility District #1		$ 577,410.04
	TOTAL	$ 4,167,450.25

Ward moved, Goss seconded to approve the Treasurer's Report as presented. **Carried 5 – 0**

Ward moved, Goss seconded that the Board approve the list of roads presented to us by the Top of the Thumb Snowmobile Club. **Carried 5 - 0**

Goss moved, Johnson seconded to approve Resolution 4-26 this evening regarding support for the concept of the Door County Trail Strategic Trails Plan.
Roll Call: Ward, Watts, Welcome, Goss and Johnson voted aye. There were no nays. **Motion Carried**

Johnson summarized the process of the **Finance Committee** to recommend a **2027 Budget** of $3,787,677.13, which represents a 1.17% increase. She explained we are held at a 0% increase under State Statute, but we are allowed to go up a percentage based on new net construction. **Johnson moved, Goss seconded** that the Finance Committee's 2027 recommended Budget be presented at the Budget Hearing and at the Special Town Meeting. **Carried 5 – 0**

After summarizing the recent request from a developer for the Town to adopt a not yet constructed road for a proposed development plat on the former Rowley's Bay Resort property, **Goss moved, Johnson seconded** to deny the request asking the Town to adopt Rowleys Bay Court after it's constructed. **Roll Call:** Watts, Welcome, Ward, Johnson, and Goss voted aye. There were no nays. **Motion Carried**

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Johnson moved, Goss seconded to approve the proposed renewal of our current plan for the 2027 health insurance for full-time employees. **Carried 5 - 0**

Goss moved, Ward seconded to approve the Operator license for Kristi Lee Freidel for Island Orchard Cider. **Carried 5 - 0**

Correspondence: Administrator Buckingham shared: an email from Brittany Flores, with Destination Door County wanting to set up a "big check" presentation for us related to the grant money that they gave for the floating pier; a letter from the Demographic Services Center with the Division of Intergovernmental Relations, Wisconsin Department of Administration with a final population estimate for the Town of Liberty Grove of 2,201; an email from Natalie Dorrler-Hyde, Grant Specialist regarding the Door County Trail Strategic Plan, thanking the Town for the opportunity to present updates of the Door County Strategic Plan; an email from Nate Guldan of REI Engineering regarding their request for the Town to commit to adopting Rowleys Bay Court once it's completed.

Future Meetings: The next regular Town Board meeting was scheduled for November 4, 2026 beginning at 6:00pm. On November 11th, there will be a Budget Hearing at 6:00pm for the proposed 2027 Budget, followed immediately by a Special Town Meeting to adopt the 2026 Levy.

Goss moved, Ward seconded to adjourn at 7:21pm. **Carried 5 – 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Pending approval at future meeting of the Town Board.

DRAFT

Liberty Grove Utility District#1

11/4/2026

Name of Payee	Description of bill	Amount
WPS	Lift Station	$ 134.11
Sister Bay Utilities	Quarter 3 2026 Billing	$ 66,532.11
BoardmanClark	Sewer Rates Litigation	$ 7,830.00
	TOTAL	**$ 74,496.22**

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
2727	11/04/2026	TREVI PAY (NORTHERN TOOL) INV#: 48478425 (NORTHERN TOOL)	118.98
2728	11/04/2026	MAYS SPORT CENTER INV: 20266663 & 2631476 20266921	931.17
2730	11/04/2026	ASSOCIATED APPRAISAL CONSULTANTS INC INV# 189100	3,863.45
2731	11/04/2026	AMAZON CAPITAL SERVICES 1RYG-GTHT-HHVT; 1VMW-6PX3-JLD9; more	41.95
2733	10/27/2026	MISSION SQUARE RETIREMENT PLAN# 302186 10/27/26 PAYROLL	2,328.03
2734	10/27/2026	ELAN FINANCIAL SERVICES ACCT# ****3659	524.50
2735	11/04/2026	BERGSTROM FORD OF GREEN BAY DEPOSIT FOR BUILD ORDER FOR 2027 F350	500.00
2736	11/04/2026	QUANTUM TECHNOLOGIES INV. # VII6087	123.71
2737	11/04/2026	ROTE OIL LTD ACCT#43320140 INV# 46318	1,737.29
2738	11/04/2026	CELLCOM WISCONSIN ACCT# 003-02021838 INV#605835	107.08
2739	11/04/2026	SERVICE MOTOR COMPANY INV#P72106 & P72313	394.07
2740	11/04/2026	CAPTAIN COMMODES INC INV# I7950, I7952-55, 17966, I7979-I7984	1,256.86
2741	11/04/2026	ACE HARDWARE SISTER BAY INV# 30293	57.99
2742	11/04/2026	DE MOULIN HVAC, LLC INV#4447	153.21
2744	11/04/2026	D LEE BUCKINGHAM, II OCTOBER 2026 MILEAGE REIMBURSEMENT	197.92
2745	11/04/2026	JANET JOHNSON NOV 3 ELECTION - CHIEF INSPECTOR	400.00
2746	11/04/2026	JULIE KINGSBURY NOV 3 - ELECTION INSPECTOR	200.00
2747	11/04/2026	LINDA JOHNSON NOV 3 - ELECTION INSPECTOR	200.00
2748	11/04/2026	ANN MILLER NOV 3 - ELECTION INSPECTOR	200.00

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
2749	11/04/2026	EMILY JOHNSON NOV 3 - ELECTION INSPECTOR	200.00
2750	11/04/2026	TIFFANY PORTER NOV 3 - ELECTION INSPECTOR	200.00
2751	11/04/2026	LAURA BOKHOF NOV 3 - ELECTION INSPECTOR	200.00
2752	11/04/2026	NORA FLOOD NOV 3 - ELECTION INSPECTOR	200.00
2753	11/04/2026	JAMES S HOFFERT NOV 3 - ELECTION INSPECTOR	106.67
2754	11/04/2026	SANDY MILLER NOV 3 - ELECTION INSPECTOR	106.67
2755	11/04/2026	JULIE ROGERS NOV 3 - ELECTION INSPECTOR	200.00
		Grand Total	14,549.55

Operator Licenses to approve 11/4/2026		
Applicant Name	**Business Name**	**Bkgrnd Chk**
Michael J Davis	White Pine Supper Club	ok